

What You Need To Know About the Cost of Your Short-Term Ministry Trip



International Messengers is unique in the way we finance the support and care of our career missionaries. The amount that you've been asked to raise will help decrease the amount of overhead of our career staff and will ensure follow up of the ministries you'll be involved in. We are concerned about being accountable to you about these costs.

MINISTRY COST *(Costs are subject to change)*

As with all International Messengers missionaries, you are responsible for raising the funds in support of this ministry.

Your ministry cost covers:

| | |
|---------------------------|--|
| Room & Board | During training and in the country of service. |
| Travel | Designated mission travel <i>within</i> the country of service. |
| Special Activities | For the purpose of cultural enhancement and increasing mission understanding (may include sightseeing, etc.) |
| Administration | Field paperwork, preparation and training materials, set-up, publicity, etc. |

Your ministry cost does *not* cover:

| | |
|-----------------|--|
| Travel | Passport, Visa (if required), airline ticket, travel between your place of residence and training. |
| Personal | Prayer letter, personal spending, gifts. |
| Food | Eating out or travel that is not a part of the designated special activities, food to and from training. |

MINISTRY COST BREAKDOWN

CAMPS with ENGLISH TEACHING

| | |
|-------------------------------------|---------------------|
| Overhead (includes the following) | \$200.00 |
| <i>Recruitment</i> | |
| <i>Emergency Ministry Subsidies</i> | |
| <i>Office Operations</i> | |
| IM leadership airfare | 40.00 |
| Overseas Staff care | 60.00 |
| Camp Materials** | 110.00 |
| Insurance | 20.00 |
| <u>Training</u> | <u>70.00</u> |
| Subtotal | \$500.00 |
| | + budget* |
| | <u>TOTAL</u> |

*The budget (submitted for each camp by in-country staff) consists of subsidy for campers, facility/camp costs, and expenses incurred outside of camp.

****If English will not be taught the \$110 camp materials fee will be subtracted from the cost.**

RIVER OF LIFE CARE HOME

| | |
|-------------------------------------|-------------------------|
| Overhead (includes the following) | \$250.00 |
| <i>Recruitment</i> | |
| <i>Emergency Ministry Subsidies</i> | |
| <i>Office Operations</i> | |
| IM leadership airfare | 40.00 |
| Overseas Staff care | 60.00 |
| ROL Maintenance & materials | 300.00 |
| Housing* (see note below) | 500.00 |
| Transportation+ (see note below) | 160.00 |
| Insurance | 20.00 |
| <u>Training</u> | <u>40.00</u> |
| TOTAL | <u>\$1370.00</u> |

*An additional \$250 per week is required for a stay of longer than two weeks at ROL.

+Includes cost of round trip shuttle van between the Budapest airport and the Care Home.

| <u>Country</u> | Home Office <u>Costs</u> | In-Country <u>Costs</u> | <u>COST</u> |
|----------------|-----------------------------|----------------------------|-------------|
| Egypt/Germany | \$500 | \$1000 | \$1500 |
| Hungary | \$500 | \$1100 | \$1600 |
| Jordan/Lebanon | \$500 | \$1200 | \$1700 |
| Poland | \$500 | \$1150 | \$1650 |
| Romania | \$500 | \$1220 | \$1720 |
| Slovakia | \$500 | \$1100 | \$1600 |
| Ukraine | \$500 | \$1150 | \$1650 |

COST DOES NOT include your airline ticket.

As soon as \$1000 of your support has come in for us to purchase your airline ticket, we will then be able to set your total amount of support required. Up until that time, information will read, for example, "\$1650 + ticket."

DONATIONS

Tax-deductible receipts will be issued to anyone donating to International Messengers for the short-term program. All checks must be made payable to **International Messengers** and the donor's name and complete address must accompany the check. A memo must also be attached indicating whose ministry the donation is for. If you use response forms, have them sent with the checks to our office.

If you receive *cash* donations, please *keep that money* and make out a *personal cheque for the donated amount* payable to **International Messengers**, attaching a memo indicating *whose ministry* the donation(s) was given for, *by whom* the money was donated (supply the name(s) and complete address), and *the amount* of the donation given by each person. This information is necessary for issuing a tax-deductible receipt. Financial disbursement is at the discretion of International Messengers. If you have questions, please call us.

All *Canadian* donations should be sent to:

International Messengers
PO Box 11022 McCallum Rd
Abbotsford, BC, V2S 0E4

All *US* donations should be sent to:

International Messengers
PO Box 618
Clear Lake, IA 50428-0618

REFUNDS

All money donated to International Messengers is non-refundable. Due to tax regulations, monies donated to a non-profit tax exempt organization cannot be refunded.

If you are unable to go on your mission trip, or if you raise more than your budgeted ministry cost, you may recommend in writing (letter, fax, or email to office@im-canada.ca) how these funds might be used within International Messengers. Financial disbursement is at the discretion of International Messengers.

For Example, You may recommend that the funds be transferred to other team members who have not raised their full support, used for a special project need, applied to an International Messengers missionary or ministry in the country of service, or held in your ministry account for a year. Financial disbursement is at the discretion of International Messengers.

FUND RAISING SCHEDULE

- \$1000 prior to purchase of airline tickets
- 50% of the total amount 60 days prior to departure date.
- 80% of the total amount three weeks prior to departure date.
- 100% of the total amount prior to departure date.

RECEIPT REPORTS

Individuals will be able to review online all donations that have been received by International Messengers toward their ministry support. A church team may choose to have this information available to their Mission Committee instead of to each individual.

Questions? Please call 604-855-4433 or email office@im-canada.ca

